

APPROVED BY
the Resolution No 10-SN of the Senate of the
Lithuanian Academy of Music and Theatre of
24 April 2019

PROCEDURE OF ORGANISATION OF MINOR STUDIES

I. GENERAL PROVISIONS

1. The Procedure of the Organisation of Minor Studies (hereinafter referred to as the 'Procedure') lays down the principles and procedures for selecting, organisation and performance of minor studies at the Lithuanian Academy of Music and Theatre (hereinafter referred to as the 'LMTA' or the 'Academy').

2. The Procedure is drawn up following the Law of the Republic of Lithuania on Science and Studies, the Regulations of Studies of the LMTA and other legal acts regulating studies.

3. Definitions used in the Procedure are as follows:

3.1. **Minor studies** mean study programmes of another study field that are provided for and indicated in the study programmes of the major study field (including the pedagogical study module for obtaining the pedagogical qualification), for which up to 60 credits are granted. The minor studies consist of the study subjects (modules) included in the first cycle study programmes of a specific study field.

3.2. **Major field study programme** is a part of a study programme based on which the higher education degree is granted. Generally, a minimum of 120 credits shall be allocated to the achievement of the learning outcomes of the major field study programme (including the practical training and preparation of the final thesis).

3.3. **Pedagogical study module** is a part of studies, which comprises the study subjects necessary for the qualification and pedagogical practice, based on which the pedagogical qualification is granted.

II. ORGANISATION AND EXECUTION OF MINOR STUDIES

4. The minor studies may be selected by students in the first study cycle when the major field study programme provides for the choice of minor studies. Such minor studies shall be carried out based on the study plan of the major field study programme.

5. If the major field study programme does not provide the possibility of selecting minor studies, a student may choose them from the list of minor studies offered during the relevant years of studies at the LMTA and attend them as an unclassified student.

6. A student wishing to study minor studies must apply for the minor studies in the form approved by the Academy within five working days from the beginning of a semester.

7. A student shall be admitted to the minor studies by order of the Rector.

8. A student who has been admitted to the minor studies (when his/her major field study programme provides for the option of minor studies) shall sign a complementarity agreement to the learning agreement.

9. A student who has been admitted to the minor studies (when his/her major field study programme does not provide for the option of minor studies) shall sign an unclassified student's agreement.

10. Students who have opted for the minor studies shall enrol in optional study subjects (modules) or bridging study subjects (modules) of the major field and/or minor field study programme according to the general registration procedure for study subjects (modules).

11. The evaluations of the minor field study subjects (modules) listed in the major field study programme shall be included in the mean evaluation of the semester session and entered in the diploma supplement.

12. Students who have completed the minor field studies listed in the major field study programme but not fulfilled the requirements applicable for the major field study programme shall be awarded a transcript of records in the form prescribed by Academy.

13. An unclassified student who has completed the minor field study programme shall be awarded a certificate of the course of study by order of the Rector, proving the completion of studies. A certificate of the course of study shall be issued together with a transcript of records.

14. A student wishing to terminate the minor studies must submit a reasoned application to the dean of the faculty. A student shall be dismissed from the minor studies by order of the Rector. The minor study subjects (modules) that have been evaluated shall be credited and entered in the diploma supplement.

15. A student, having terminated the minor studies, must adequately fulfil the requirements of the major study programme.

III. FUNDING OF MINOR STUDIES

16. Students enrolled in the studies funded by the state may attend the minor studies free of charge if the volume of the minor studies provided for in the major study programme does not exceed 240 credits.

17. If the volume of the minor studies provided for in the major study programme exceeds 240 credits, students shall pay a tuition fee established by the Academy for each minor study subject (module).

18. An unclassified student shall pay a tuition fee established by the Academy for the minor studies.

19. A student repeating a minor study subject (module) due to an academic debt must pay a tuition fee established by the Academy for that subject (module).

20. A student, having terminated the minor studies listed in the major field study programme and having academic debts for the minor studies, must eliminate them by repeatedly attending the same subject (module) or by choosing another optional or alternative study subject (module) listed in the major field study programme for the same semester and paying a tuition fee established by the Academy for that subject (module).

IV. FINAL PROVISIONS

21. This Procedure and its amendments shall be approved by the resolution of the Senate.

22. This Procedure shall enter into force on the date of its approval.
