

APPROVED BY
the Order No 15-VI of the Rector of the
Lithuanian Academy of Music and Theatre
of 19 June 2019

PROCEDURE OF ORGANISATION OF PRACTICAL TRAINING FOR STUDENTS OF THE FIRST CYCLE STUDIES AT THE LITHUANIAN ACADEMY OF MUSIC AND THEATRE

1. Pursuant to paragraph 9 (9.1) of the *General Study Implementation Requirements* approved by the Order No V-1168 of the Minister of Education and Science of the Republic of Lithuania of 30 December 2016, the first cycle study programmes of the Lithuanian Academy of Music and Theatre (hereinafter referred to as the LMTA) include the internship with a total volume of at least 15 credits. The requirements for the first cycle study programme or minor study programme providing the pedagogical qualification are regulated by the *Regulations on Pedagogical Training* approved by the Order No V-501 of the Minister of Education and Science of the Republic of Lithuania of 29 May 2018.

2. Internship is a module (subject) designed to help a student gain the professional experience needed for practical work. Pedagogical practice is a compulsory part of studies, intended for the development of vocational competencies, and is implemented in the host institution for internship. The purpose of the specific practice, the intended learning outcomes, the activities to be assessed and other information are provided in the descriptions of the modules (subjects) of the first cycle study programmes of the LMTA (hereinafter referred to as the description of the practical training).

3. The students' practice of the LMTA shall be implemented as follows:

3.1. Under the agreement on practical training concluded between the LMTA, a student and a host institution of the practical training (entity, enterprise, organisation)¹ (the agreement template is provided in [Annex 1](#) of this Procedure) (hereinafter referred to as the **institutional practice**);

3.2. A student of the LMTA carries out activities referred to in the description of the practical training independently (hereinafter referred to as the **accumulative practical training**);

3.3. A student of the LMTA studies the subject (module) of studies and carries out the practical activities described in the description thereof (hereinafter referred to as the **integrated practical training**).

4. The following elements can be credited as part of the practical training module (subject):

4.1. Practical training carried out under the bilateral agreement with an employer if the competence acquired is in line with the learning outcomes of the practical training described in the study programme;

4.2. The achievements of a working student obtained as an informal training or on-the-job-training if their conformity with the learning outcomes of the practical training described in the study programme is evaluated and the competence obtained is accepted according to the procedure established by the LMTA.

5. **The career management and entrepreneurship module** (its description is provided in [Annex 2](#) of this Procedure) is a mandatory or optional integral part of the practical training intended

¹ The standard form of the agreement on practical training is approved by the Order No V-1011 of the Minister of Education and Science of the Republic of Lithuania of 16 November 2016 approving the template of an agreement for practical training of a student.

to introduce the practical principles of organisation and regulation of artistic activities, the techniques for managing the body and mind on and beyond the stage, etc.

6. During the practical training, a student's achievements are supervised and the related issues are solved by the supervisor of the practical training. This function is performed by:

- 6.1. the head of the department;
- 6.2. the course leader;
- 6.3. the appointed supervisor of the practical training;
- 6.4. the lecturer of the speciality subject;
- 6.5. the subject (module) lecturer.

7. If the practical training is carried out at the host institution (entity, enterprise, organisation), the latter shall, in accordance with the agreement on practical training, appoint a qualified employee as a supervisor of the practical training of the host institution, who is responsible for the supervision and evaluation of the practical training.

8. After completing the practical training and seeking its evaluation, depending on the type of the practical training (see Clause 3 of this Procedure), a student shall submit one of the following documents as a report to the supervisor of the practical training:

- 8.1. Report of an LMTA student's practical training (a template is provided in [Annex 3](#)) of this Procedure);
- 8.2. Portfolio of an LMTA student's practical training (a template is provided in [Annex 4](#) of this Procedure);
- 8.3. Report of an LMTA student's pedagogic practical training (a template is provided in [Annex 5](#) of this Procedure).

9. In any matters related to the organisation, performance and documenting, etc. of a student's practical training at the LMTA, students and supervisors of practical training are supported by the career expert of the [Career and competence centre](#) of the LMTA or the coordinators of departments in Klaipėda Faculty.

10. The fact sheet of the practical training types, credits, implementation, supervisors, reporting documents and other information on the practical training of the first cycle study programmes of the LMTA is provided in [Annex 6](#) of this Procedure.
